Security Life Cycle Project Plan Support Guidance

This document is a current listing of the supporting guidance associated with the various tasks in each phase of the System Security Process Guide. For each bullet there is a security related life cycle activity and information on where supporting guidance for that task can be located. Some of the tasks have associated files that are included in the data transfer. These files have their file names listed in parenthesis.

Vision Phase

- Business Case: Provided by Mike Rockis' group
- RFP Security Requirements: Created within C&A process (currently in draft)
- Task Order Security Components: No need for template
- List of Business Partners: No need for template
- Assignment Letters: Included in System Security Process Guide (System Security Process Guide V3.0 apr23.doc)
- Security Artifact File System: Delivered to SSO upon assignment to new system
- Electronic Security Artifact File System: Should match hard copy, no need for template
- Signed and Dated Vision Checklist: Included in System Security Process Guide (System Security Process Guide V3.0 apr23.doc)

Definition Phase

- System Roles and Responsibilities: No template
- Critical Infrastructure Protection Survey: Included in Mission Essential Infrastructure Evaluation Survey (ED_CIP_SURVEY_v2-01.xls)
- GSS/MA Inventory Worksheet: In the Department of Education General Support System (GSS) & Major Application (MA) Inventory Submission Form (GSS and MA Inventory Form.doc)
- System of Record Notice: DRAFT FSA-wide SOR Notice currently in the works.
- Privacy Impact Assessment: In the FSA Privacy Impact Assessment and Privacy Notice for Websites (FSA Privacy Impact Assessment template 1.0 jan31.doc)
- Interconnected System'(s) Security Documentation: No template
- Draft Configuration Management Plan: Included in the Information Technology Configuration Management Plan Procedures Version 3.1(Dept of Ed Config Mngt.doc), Configuration Management Plan Checklist (Configuration Mngt plan Checklist 011603.doc)
- MOU/SLA Draft: Included in System Interconnection Agreements (FSA System Interconnection Agreements intro v1.doc), INTERCONNECTION SECURITY AGREEMENT (FSA interconnection service agreement v1.doc), Memorandum of Understanding (FSA MOU v1.doc), FSA Trading Partner Agreement (FSA trading partner agreement v1.doc)
- SSO Training Certifications: No template
- C&A Project Plan: No template
- System Rules of Behavior: No template
- Constructed Clearance Requirement Matrix: No template
- Completed Contractor Background Investigation Clearance Forms: No template
- Approved Contractor Access Request Form: No template

- Signed and Dated Definition Phase Checklist: Included in System Security Process Guide (System Security Process Guide V3.0 apr23.doc)

Construction Phase

- Draft System Security Plan: Included in NIST Special Publication 800-18/Guide for Developing Security Plans for Information Technology Systems (SP 800-18.pdf)
- Draft Continuity of Support Plan: Included in Information Technology Contingency Planning Guide (Draft document / Draft IT CONTINGENCY PLANNING GUIDE V4.0 8-20-02.doc), IT Contingency Planning Checklist (IT Contingency Plan Checklist 011603.doc)
- Draft Disaster Recovery Plan: Included in Information Technology Contingency Planning Guide (Draft document / Draft IT CONTINGENCY PLANNING GUIDE V4.0 8-20-02.doc), IT Contingency Planning Checklist (IT Contingency Plan Checklist 011603.doc)
- Final Configuration Management Plan: Dept. Information Technology Configuration Management Plan Procedures Version 3.1(Dept of Ed Config Mngt.doc), Configuration Management Plan Checklist (Configuration Mngt plan Checklist 011603.doc)
- Draft System Security Authorization Agreement: An output of the EDCAS Tool
- Risk Assessment Report: ED Guide currently in ACS Process; FSA implementation risk assessment guide (SFA RA Guide 4_01_03.doc)
- Risk Assessment Corrective Action Plan: No template, provided by OCIO
- Cost Benefit Analysis: ED Cost Estimation Tool
- Final MOU/SLA: Included in System Interconnection Agreements (FSA System Interconnection Agreements intro v1.doc), INTERCONNECTION SECURITY AGREEMENT (FSA interconnection service agreement v1.doc), Memorandum of Understanding (FSA MOU v1.doc), FSA Trading Partner Agreement (FSA trading partner agreement v1.doc)
- Completed User Background Investigation Clearance Form: No template
- Approved User Access Request Form: No template
- System Access Letters to Contractor Employees. No template
- Signed and Dated Construction Phase Checklist: Included in System Security Process Guide (System Security Process Guide V3.0 apr23.doc)

Deployment Phase

- Documented Completion of CAP from Construction Phase: No template
- Security Test Plan: An output of the EDCAS Tool
- Test Results: An output of the EDCAS Tool/Report from the CRG
- Final SSAA: An output of the EDCAS Tool
- Certification Letter: No template
- Signed Accreditation Letter: No template
- Final System Security Plan: Included in NIST Special Publication 800-18/Guide for Developing Security Plans for Information Technology Systems (SP 800-18.pdf)

- Final Continuity of Support Plan: Included in Information Technology Contingency Planning Guide (Draft document / Draft IT CONTINGENCY PLANNING GUIDE V4.0 8-20-02.doc), IT Contingency Planning Checklist (IT Contingency Plan Checklist 011603.doc)
- Final Disaster Recovery Plan: Included in Information Technology Contingency Planning Guide (Draft document / Draft IT CONTINGENCY PLANNING GUIDE V4.0 8-20-02.doc), IT Contingency Planning Checklist (IT Contingency Plan Checklist 011603.doc)
- User Training Schedule: No template
- Approved User Access Request Forms: No template
- Signed and Dated Deployment Phase Checklist: Included in System Security Process Guide (System Security Process Guide V3.0 apr23.doc)

Support and Retirement Phase

- Re-certified and Accredited SSAA: EDCAS Tool
- Documented Completion of Test Results: EDCAS Tool
- Updated Operational Procedures: Included in the Information Technology Configuration Management Plan Procedures Version 3.1(Dept of Ed Config Mngt.doc), Configuration Management Plan Checklist (Configuration Mngt plan Checklist 011603.doc)
- Updated Testing Results: EDCAS Tool
- ED System Disposal Checklist: Included in the System Disposal Checklist (System Disposal Checklist.doc)
- Signed and Dated Support and Retirement Phase Checklist: Included in System Security Process Guide (System Security Process Guide V3.0 apr23.doc)